Administrator
National Health
Funding Pool

National Health
Funding Body

Information Publication Scheme

National Health Funding Body Agency Plan

NOVEMBER 2026

publichospitalfunding.gov.au

Document information

Document name	Information Publication Scheme – Agency Plan
Content Manager	D26-5629

Change history

Author	Date	Description	Version
Sab Bonelli	Sept 2023	Drafted and updated to reflect IPS requirements	1.0
Sab Bonelli	Sept 2025	Review	1.1
Sab Bonelli	Mar 2026	Update Approval Authority	1.2
Andrew Carmody	Nov 2026	Annual review	1.3

Approval

Title	Deputy Chief Executive Officer
Name	Leonie Clemson
Signature	
Date	25 November 2026

Next review due November 2030

Contents

Introduction 1
Objective 2
IPS compliance 2
Transparency Portal 2
Administering the NHFB's IPS entry 3
Structure of the IPS 3
Information required to be published under the IPS 4

Introduction

The Information Publication Scheme (IPS) encourages Australian Government agencies to release information to the public proactively. It is intended to encourage greater openness and transparency in government and reflects the pro-disclosure goals of *the Freedom of Information Act 1982* (FOI Act).

The IPS applies to agencies that are subject to the FOI Act and specifies categories of information that agencies must publish online, including:

- details of the agency's structure (for example, in the form of an organisation chart)
- details of the agency's functions, including its decision-making powers and other powers affecting members of the public
- details of statutory appointments of the agency
- annual reports
- details of consultation arrangements for members of the public to comment on specific policy proposals
- information in documents to which the agency routinely gives access in response to requests under the FOI Act
- information that the agency routinely provides to parliament
- contact details for an officer who can be contacted about access to the agency's information or documents under the FOI Act
- the agency's operational information, which is information that assists the agency to exercise its functions or powers in making decisions or recommendations that affect members of the public (including its rules, guidelines and practices).

Agencies can also choose to publish other information under the IPS. Information published under the IPS must be accurate, up to date and complete. Agencies must also publish a plan describing how they will comply with the IPS requirements.

The National Health Funding Body (NHFB) has prepared its IPS Agency Plan in accordance with section 8(1) of the FOI Act, with the purpose of:

- showing the information that the NHFB proposes to publish under the IPS (its IPS entry)
- how, and to whom, the NHFB proposes to publish the information
- any other steps the agency will take to comply with IPS requirements.

Objective

To meet the requirements of the IPS, the NHFB intends to publish or make available information relating to its primary function of supporting the obligations and responsibilities of the Administrator through best practice administration of public hospital funding.

The publication of information consistent with the FOI Act is balanced against the NHFB's obligations to respect and maintain confidential information, commercially valuable information, and personal information.

The NHFB's APS Agency Plan will facilitate:

- the publication of all information as required by section 8(2) of the FOI Act, and in accordance with section 8(4), the identification of additional information that can be appropriately published as 'optional information'
- ensuring the management and reporting of the NHFB's information complies with IPS requirements
- ensuring that the website publication of the NHFB's information is in accordance with Web Content Accessibility Guidelines (WCAG) Version 2
- ensuring information published is discoverable, searchable, understandable, machine-readable, and reusable.

IPS compliance

In accordance with sub section 8B, the NHFB's FOI Officer will review the information it publishes under the IPS to ensure it is accurate, current, and complete.

The NHFB will review and revise this Plan as appropriate and at least every five years in having regard to relevant guidelines issued by the Information Commissioner under s93A of the FOI Act.

Feedback on the IPS Plan can be forwarded to nhfb.enquiries@nhfb.gov.au.

Transparency Portal

The Australian Government Transparency Portal contains all publicly available corporate information for Commonwealth entities, such as Annual Reports and Corporate Plans.

The NHFB has published its Annual Reports, Corporate Plans and Portfolio Budget Statements on the Transparency portal, which can be accessed via www.transparency.gov.au.

Administering the NHFB's IPS entry

The NHFB's IPS entry (under Freedom of Information) on www.publichospitalfunding.gov.au will be accurate, up-to-date, complete and reviewed regularly.

The Policy, Planning and Performance team has oversight for administering and revising the NHFB's IPS entry on the website, including responsibility for reviewing information to be published for accuracy, currency, and completeness.

The NHFB's FOI Officer will coordinate with the relevant areas within the NHFB to identify documents for publication.

The NHFB's information and documentation to be published under the IPS will be made available on the NHFB website.

Decisions made in relation to the publication of IPS information will be recorded in the NHFB's IPS Information Register.

The NHFB is unlikely to charge an individual for requesting IPS documents which are impracticable to publish online. However, where charges may be applied, these will be in line with the FOI rates published by the Office of the Australian Information Commissioner.

Structure of the IPS

The NHFB will facilitate public access to agency information by publishing relevant content, documents, and reports on our website, www.publichospitalfunding.gov.au.

The search function on the homepage can be used to seek the information published on our website. Alternatively, under 'About Us', there is a link to our 'Publications', for direct access to our published information.

The NHFB will publish information about the agency's functions, decision making powers and operational information including rules, guidelines, practices, and precedents that assist the agency to make decisions or recommendations affecting the public.

The NHFB welcomes community feedback on its IPS entry and compliance and will evaluate and respond to comments received via nhfb.enquiries@nhfb.gov.au.

Information required to be published under the IPS

The NHFB will publish documents required under the FOI Act. The NHFB defers to the IPS guidelines in deciding what other information to publish

This includes information about the NHFB's functions, decision making powers and operational information including rules, procedure manuals and guidelines where that information is considered in the public interest. Table 1 details where NHFB's published information can be located.

Table 1 NHFB's published information

IPS Requirement	Location
IPS – NHFB Agency Plan	FOI - IPS
Organisational chart	Organisation structure
Statutory Appointments	The Administrator
What we do	Strategic Direction
Who we are	Our Teams
Decision-making powers	About the Agreement
Annual Reports	Publications
Consultation documentation	Not applicable
Information released under to FOI requests	Freedom of Information
Information provided to Parliament	Senate Orders and Directions
NHFB contact information	Contact Us
Relevant operational information[1]	Not applicable
Other Information to be published under the IPS (Part 13)	
- AI Transparency Statement	NHFB website
- Risk Management Policy and Framework	Publications

[1]This is defined in S8A (1) as 'information held by the agency to perform or exercise the agency's functions and powers in making decisions or recommendations affecting members of the public (or any particular person or entity, or class of persons or entities). None of the NHFB's information falls into this category as the NHFB does not make decisions about rights, privileges, benefits, obligations, or penalties that would directly impact on the public.